



PTA Meeting Minutes

17th September 2014

AGM Meeting

Present:

Sally McLoughlin (Vice Chair/Acting Chair)
Helen Ryles-Dean (Secretary) - Minutes
Michelle Duncalf (Treasurer)
Mrs Boulton (Teacher Representative)
Ruth Douglas (Board Member)
Natalie Brooks
Kirk Siddals
Mitra Tavakoh
Veronica Motsamai
Bertrand Stern-Gillet
Samantha Rostron
Radhika Rangaraju
Tolu Awogbemi
Victoria Cochrane
Sadia Gilami
Andrew Connell
Jacqui Pollock
Paula O'Rourke

Apologies

Mrs Follett (Head Teacher)
Mrs Siddals
Max Derbyshire

Next meeting: 1st October 2014

I. Welcome -

An official welcome to everyone, it was acknowledge that meetings are not normally this formal; however we have to complete an AGM at the start of the new year. Format of the evening was then explained, PowerPoint used to go through agenda.

II. Minutes

Secretary introduced herself and explained who her children were in the school. Apologies received from Mrs Follett, she is currently at the Governors meeting, Mrs Derbyshire & Mrs Siddals both parents. Actions already achieved from previous minutes, everyone happy with the previous minutes. No queries.

III. Introduction from the Vice Chair

Vice chair explained what the role of the PTA is. Went through the roles that are currently being held in the PTA. Vice chair explained that committee members are really important. Vice chair gave the vision of the PTA explaining we are not a Parent Council or sounding board. We are merely here to enrich the

children's academic journey. Key aims of the PTA are to expand social elements and enhance fundraising. As parents have already received the structure during the week, Vice Chair reviewed the past 12 months and shared images of all the successful events that have run. Vice Chair then shared the vision and looking forward, the PTA website and events hoping to calendar.

Action: No Action Required

IV. Treasures report

Michelle Duncalf - discussion surrounding the figures, explained the costs and the outgoing of the PTA. Discussion took place surrounding the wording of some items which made it feel negative. It was explained that where 'Loss' was mentioned, this wasn't actually a negative on the account, it was merely where the event had not been a fund raising event, but more a gift and giving something back to the children. Year 6 Party was an example of this.

Parents were encouraged by the healthy total that the PTA currently have and were very much in favour of using the funds to support an allotment in school. Lots of parents had contacts and were willing to work with the PTA. It was requested anyone who could offer support to attend the meeting on the 1st Oct 2014

V. Election of Officers

Secretary introduced current board members and explained their employment background and reasons for being part of the PTA.

Nominations were then read out and seconded.

Results

Board

Sally McLoughlin – Chair
Ruth Douglass – Vice Chair
Helen Ryles-Dean – Secretary
Michelle Duncalf – Treasurer
Mrs Boulton – Staff representative

Committee Members

Sadia Gilani
Bertrand Stern-Gillet
Kalpana Siddals

Volunteers

Maxine Derbyshire
Selina Harrison
Dr Rekha Siripurapu
Rebekah Proctor
Joanne Wartnaby
Paula O'Rourke
Ruchi Kulshrestha
Susie Loates
Max Derbyshire

VI. Special Business

Emails

Vice Chair explained about how we wish to make communication easier and more transparent.

Emails have been set up for board members... for example Sally@branwoodpta.co.uk

All board members can be contacted at hello@branwoodpta.co.uk

Dates for Diary

Discussion took place surrounding what we could offer each month.

Ideas included:

Sept – Tea & Tissues, new parents. MacMillan Coffee Afternoon

Oct – Tricks and Treats Lunch, Non uniform day (choc/bottles for Christmas Fair)

Nov – Christmas Craft Fair

Dec – Christmas themed film night. Mince Pie, Mulled Wine evening adults

Jan – Parents/family evening

Feb – Princess Banquet, Art Exhibition

Mar – KG1/KG2 Egg hunt, Comic Relief

Apr – Film Night

May - Football Fun Day

June – Summer fair

Jul – Ice cream Friday

Committee Meeting dates

Wednesday 1st October

Thursday 30th October

Monday 1st December

VII. AOB

First Aid

Mrs Boulton fed back with regards the deliberator, eight staff have been trained by Hand of Heart, First Aid course, PTA would like to continue with this theme and look at ensuring students get first aid course.

Uniform

We have had two parents who are interested in collecting old uniform for Africa.

Everyone invited to join us for a drink and biscuit

Meeting Closed – 8.24pm

Next Meeting

Date of next: Wednesday 1st October 2014.

6.30pm Branwood School